

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: August 11, 2015

TO: All Agencies and Campuses in the Uniform State Payroll System

FROM: Lisa Crowe, Chief
Personnel/Payroll Services Division

RE: **PAYROLL PROCEDURES MANUAL (PPM) – JULY 2015 REVISION - #15-07**

The Internet version of the Payroll Procedures Manual (PPM) is updated. The PPM section revisions for July 2015 are provided below:

Section H **507:** Tax Sheltered Annuity Plan (TSA), Introduction, updated.
 508: Tax Sheltered Annuity Plan (TSA), Restrictions, updated.
 509: Effects of Payroll/Personnel Transactions, updated.
 510: Reports and Remittances, updated.
 511: Submission of Transaction, updated.
 512: Completed of STD 650, deleted.

Vertical revision bars in the right margins indicate additions, deletions, or changes. Revision bars are not inserted for format and minor grammatical changes.

You can obtain a copy of the PPM by accessing the State Controller's Office public website at:
www.sco.ca.gov/ppsd_ppm.html.

PLEASE NOTE: For instructions to subscribe or unsubscribe to the Automated LISTSERV Management System (LISTSERV), go to: www.sco.ca.gov/ppsd_email.html.

If you have any comments/suggestions or questions that will benefit the PPM, please contact Alice Contreras at 916-322-0683 or via email: acontreras@sco.ca.gov.

LC:AC:CSS